

21 August 2017

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| <b>Committee</b>       | Executive                 |
| <b>Date</b>            | Wednesday, 30 August 2017 |
| <b>Time of Meeting</b> | 2:00 pm                   |
| <b>Venue</b>           | Committee Room 1          |

**ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**



**for Sara J Freckleton  
Borough Solicitor**

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| <b>Agenda</b> |
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**1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.



|     | Item   | Page(s)  |
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| 2.  | <b>APOLOGIES FOR ABSENCE AND SUBSTITUTIONS</b>   |          |
|     | To receive apologies for absence and advise of any substitutions.  |          |
| 3.  | <b>DECLARATIONS OF INTEREST</b>  |          |
|     | Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.   |          |
| 4.  | <b>MINUTES</b>   | 1 - 7    |
|     | To approve the Minutes of the meeting held on 12 July 2017.  |          |
| 5.  | <b>ITEMS FROM MEMBERS OF THE PUBLIC</b>  |          |
|     | To receive any questions, deputations or petitions submitted under Rule of Procedure 12.   |          |
|     | <i>(The deadline for public participation submissions for this meeting is 23 August 2017.)</i>   |          |
| 6.  | <b>EXECUTIVE COMMITTEE FORWARD PLAN</b>  | 8 - 13   |
|     | To consider the Committee's Forward Plan.  |          |
| 7.  | <b>FINANCIAL UPDATE - QUARTER ONE PERFORMANCE</b>  | 14 - 22  |
|     | To consider and scrutinise the Council's financial performance information for the first quarter of 2017/18.   |          |
| 8.  | <b>MANAGING CONTRACTORS SAFELY POLICY</b>  | 23 - 37  |
|     | To adopt the Council's Managing Contractors Safely Policy.   |          |
| 9.  | <b>ENVIRONMENTAL HEALTH ENFORCEMENT POLICY</b>   | 38 - 57  |
|     | To adopt the Environmental Health Enforcement Policy.  |          |
| 10. | <b>COUNCIL TAX, HOUSING BENEFIT AND COUNCIL TAX SUPPORT PENALTY AND PROSECUTION POLICY</b>   | 58 - 68  |
|     | To approve the Council Tax, Housing Benefit and Council Tax Support Penalty and Prosecution Policy.  |          |
| 11. | <b>BUSINESS RATES POLICY FOR NEW RELIEF - CHANGES TO THE EXISTING DISCRETIONARY RELIEF POLICY</b>  | 69 - 120 |
|     | To adopt the new Policy for awarding relief to ratepayers facing significant increases in business rates bills following the 2017 revaluation and local newspaper relief; to note the changes to the existing charitable discretionary relief policy for recipients of rural rate relief; and to adopt the new review period for discretionary relief. |          |

|     | Item   | Page(s)   |
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| 12. | <b>FLOOD AND WATER MANAGEMENT SUPPLEMENTARY PLANNING DOCUMENT</b>  | 121 - 264 |
|     | To approve the Flood and Water Management Supplementary Planning Document for consultation purposes; and to delegate authority to the Head of Development Services to make any necessary minor amendments to the draft document as appropriate.  |           |
| 13. | <b>PERRYBROOK DEVELOPMENT, BROCKWORTH</b>  | 265 - 270 |
|     | To consider proposals to discharge the provisions of the Section 106 Agreement on the development in respect of an outdoor sports area and proposed changing facility.   |           |
| 14. | <b>GROWTH HUB</b>  | 271 - 275 |
|     | To consider the update in respect of the Growth Hub and to make a recommendation to Council that authority be delegated to the Deputy Chief Executive, in consultation with the Lead Member for Economic Development/Promotion, the Head of Finance and Asset Management and the Borough Solicitor, to implement the Growth Hub, including entering into appropriate agreements. |           |
| 15. | <b>SEPARATE BUSINESS</b>   |           |
|     | The Chairman will move the adoption of the following resolution:   |           |
|     | That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.   |           |
| 16. | <b>SEPARATE MINUTES</b>  | 276 - 281 |
|     | To approve the separate Minutes of the meeting of the Committee held on 12 July 2017.  |           |

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| <p data-bbox="651 1485 1010 1518" style="text-align: center;"><b>DATE OF NEXT MEETING</b></p> <p data-bbox="595 1529 1066 1563" style="text-align: center;"><b>WEDNESDAY, 11 OCTOBER 2017</b></p> <p data-bbox="515 1574 1145 1608" style="text-align: center;"><b>COUNCILLORS CONSTITUTING COMMITTEE</b></p> <p data-bbox="181 1630 1337 1697">Councillors: Mrs K J Berry, R A Bird (Vice-Chair), Mrs G F Blackwell, M Dean, R Furolo, Mrs J Greening, Mrs E J MacTiernan, J R Mason and D J Waters (Chair)</p> |
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**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.